

BOARD OF TRUSTEES MEETING AGENDA
26 MAY 2021



WHENUAPAI SCHOOL
Living is Striving

TIME	No.	ITEMS	LED BY	INFORMATION UPLOADED
6.00pm	1.0	ADMINISTRATION	Chair	
	1.1	Present		
	1.2	Apologies		
	1.3	Declaration of Interests		
	1.5	Confirmation of Minutes <ul style="list-style-type: none"> • 31 March 2021 	Chair	Yes
	1.6	Action Items, Amendments, Acceptance		
	1.7	Speaking Rights Motion - Chair moves that Paige Chellew (Acting Deputy Principal) and Mr Peter Gall are given speaking rights for the duration of the meeting.	Chair	No
6.05pm	2.0	PRINCIPAL'S REPORT		
	2.1	Decisions		
	2.1.1	Motion - Board approves the new Photocopier/Printer Contract	Molly	Yes
	2.1.2	Motion - Board approves the purchase of a new air conditioning unit for the Library through Clarkson Air Conditioning	Molly	Yes
	2.2	Discussions		
	2.2.1	Annual Goal 3&4 Update	Molly	Yes
	2.2.2	Year 3 (Kiwi) Achievement Report	Molly	Yes
	2.2.3	Year 4 (Piwakawaka) Achievement Report	Molly	Yes
	2.2.4	LSC Report	Molly	Yes
	2.2.5	PR1ME Maths Report	Molly	Yes
	2.2.6	Within School Leaders - Write that Essay - Verbal	Molly	No
	2.2.7	Year 5-8 Camp Report	Molly	Yes
	2.2.8	Lockdown - Base Debrief (Alternative exit point)	Molly	Yes
	2.2.9	Term 3 Organisation Update - Verbal	Molly	No
	2.2.10	Uniform Pricing	Molly	Yes
	2.3	Monitoring		
	2.3.1	Health and Safety/Property	Molly	Yes
2.3.2	March/April Monthly Finance Reports	Molly	Yes	
2.3.3	Finance Committee Minutes	Molly/James	Yes	
2.3.4	End of Year Financial Documents/Annual Report	Molly	Yes	
7.00pm	3.0	BOT DECISIONS		
	3.1	Camp RAMS forms - FYI only passed via email	Chair	Yes
7.05pm	4.0	BOT DISCUSSIONS		
	4.1	Governance Framework 2021 - Peter Gall	Chair/Peter	Yes
8.00pm	5.0	STRATEGIC PLANNING		
	5.1	Governance Framework 2021 - Peter Gall	Chair	No

8.00pm	6.0 6.1 6.2	ADMINISTRATION/CORRESPONDENCE WSBOT Emails - Inbox 1. 9 April - MoE Email - Guidance on Travel to Australia 2. 13 April - SchoolDocs Advisory 3. 28 April - Camp RAMs forms 4. 4 May - SchoolDocs Advisory 5. Various - Approval of RAMs forms from Board Members WSBOT Emails - Outbox 1. Nil	Chair	Yes
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NOTE: Prior to meeting closure, all actionS items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.