

**BOARD OF TRUSTEES MEETING AGENDA**  
**31 MARCH 2021**



WHENUAPAI SCHOOL  
*Living is Striving*

TIME	No.	ITEMS	LED BY	INFORMATION UPLOADED
6.00pm	1.0 1.1 1.2 1.3 1.5 1.6	<b>ADMINISTRATION</b> Present Apologies Declaration of Interests Confirmation of Minutes <ul style="list-style-type: none"> <li>• 24 February 2021</li> </ul> Action Items, Amendments, Acceptance	Chair     Chair	     Yes
6.10pm	2.0 2.1 2.1.1  2.1.2  2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.2.5 2.2.6 2.2.6.1 2.2.7  2.3 2.3.1 2.3.2 2.3.3  2.3.4	<b>PRINCIPAL'S REPORT</b> <b>Decisions</b> <b>Motion</b> - Board approves the Year 5-8 Camp due to be held over the period 10-14 May 2021 at Finlay Park in Cambridge  <b>Motion</b> - Board approves the introduction of a new uniform t-shirt in a lighter material (photo uploaded)  <b>Discussions</b> Annual Goal 1&2 Update Year 1 (Kea) Achievement Report Year 2 (Tui) Achievement Report ESOL Report PB4L Report ERO 3 Year Process ERO - Learning in a Covid World New Sick Bay Form  <b>Monitoring</b> Health and Safety/Property February Monthly Finance Reports December Monthly Financials and Draft 2020 Annual Report Finance Committee Minutes	  Raewyn  Raewyn  Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn  Raewyn Raewyn Raewyn  Raewyn	  Yes  Yes  Yes Yes Yes Yes Yes Yes Yes Yes Yes  Yes Yes Yes  Yes
7.00pm	3.0 3.1 3.1.1	<b>BOT DECISIONS</b> Governance Framework 2021 - Approval Overview of changes to Education & Training Act	Chair Chair	Yes Yes
7.30pm	4.0 4.1	<b>BOT DISCUSSIONS</b> Governance Framework 2021	Chair	Yes
8.00pm	5.0 5.1	<b>STRATEGIC PLANNING</b> Governance Framework 2021	Chair	Yes
8.30pm	6.0 6.1  6.2	<b>ADMINISTRATION/CORRESPONDENCE</b> <b>WSBOT Emails - Inbox</b> 1. 26 Feb 21 - COL Bulletins for BOT 2. 2 Mar 21 - SchoolDocs Advisory 3. 3 Mar 21 RSM Hayes Audit Questionnaire <b>WSBOT Emails - Outbox</b> 1. Nil	Chair	Yes

**NOTE:** Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.

