

WHENUAPAI SCHOOL
Board of Trustees Meeting Minutes (Public)
Wednesday 01 April 2020



Present: Michael Farac, Raewyn Matthys-Morris, Molly Fletcher, Greg Berry, Tineke Joustra, James Hutchins, Jane McLean, Ivan Millan

Apologies: Nil

In attendance (without speaking rights): Ang Young, Julia Coyle, Betty Wang.

Meeting opened at: 6.00pm

Declarations of Interest: Nil

Michael welcomed everyone present at the BOT Meeting and acknowledged the 3 members of the public. He reminded them that they are not able to record this meeting.

(1.0) ADMINISTRATION

(1.4) Confirmation of Minutes:

- Whenuapai School Board of Trustees Public Minutes dated 26 February 2020
Moved: Board Ivan moved that the Public Minutes dated 26 February 2020, are accepted as a true and correct record.
Seconded: Jane.
Carried: Unanimously

(1.5) Action Items, Amendments, Acceptance

Property update

Hobsonville primary zone

Greg requested we talk about the position of the PTA and how that impacts the financial position of the school.

(2.0) PRINCIPAL'S REPORT:

(2.1) Decisions and Motions:

- A decision has been made to reschedule camp for Year 5-8 to the same time in 2021.

(2.2) Discussions

(2.2.1) Schooldocs

- Schooldocs continues to update with advice. There is new advice and they have been very good.

(2.2.2) 2020 Target Commentary

- Term one has covered a lot of ground, however, our focus now is focussed on supporting our teachers teaching core areas via home learning.

(2.2.3) Team Leaders Mid-Term Sharing

- Focus now is on developing our online teaching capabilities.

(2.2.4) Home Learning

- Waveney is now supporting all our teachers through our digital tech contract focussed on home-learning. MOE have given us funding to support this. Micheal brought up the implication of the lockdown on student's learning that has been compromised. Jane asked about how we are making sure our community is sharing what they are doing at home. Raewyn shared a web of how this will happen, and Molly acknowledged that despite all the teachers efforts we can not expect all parents will take on board home-learning. Col are reconvening next week and discussions will begin to share where we are at and how we will manage the return to school, or the lengthened lockdown. Mike also brought up the option to use Zoom, as a classroom teacher. Google classroom, Emails, and seesaw are our main sources of communication to our parents.

(2.2.5) 2020 Annual Plan - Goal 1 Progress to Date

- Draft annual accounts have gone to the auditors. Leading edge will work with both us and the auditors to ensure this gets completed.
- Alan Curtis has advised that we are in a very good financial position.
- James and Raewyn have discussed the finances, and what needs to be cut and what needs to be continued.
- There are some salary implications especially around the Teacher aides as they are not usually paid throughout the holidays.
- The playground people have no idea when work will commence and that money has been parked for now
- The community has only loaned the chromebooks that the school owns not those that are loaned.
- We will need to reconvene once we know more about the situation to address lost income.
- We will need to consider offering our students and families experiences that are not costly.

(2.3) Monitoring

(2.3.1) Health and Safety - Pandemic Plan

- Discussed.

(2.3.2) 5YA Classroom Refurb Timeline Update

- Colin was going to come and present. He is parking it now as the contractors have stopped work with no return date.

(2.3.3) Playground Update

- Contractors are also unable to know when they are able to return to work.

(2.3.4) Monthly Finance Reports

- Discussed..

(2.3.5) Draft 2019 Annual Accounts

- Discussed..

(3.0) DECISIONS

(3.1) Nil

(4.0) DISCUSSIONS

(4.1) MOE Zoning Proposal

- A full report was given. In relation to this there is only one or two students being rezoned, but they are projecting the roll to grow significantly. We are unable to consult with our community due to the lockdown. Micheal shared he believes there will be no dramatic impacts. The secondary school is not impacted, only the primary zone. This needs to be consulted with our community after the lockdown.

(4.2) Ministry of Education Covid-19 Update

- All communication has been shared. Our focus is to continue to share the curriculum with our students. We also need to consider our two teachers that need to be registered.
- Greg raised the issue about how we can support our community should we have any covid-19 outbreaks for our families. Molly will look into this with Jill our LSC and share it with the teachers. We will continue to share the information that we receive from the Ministry.

Greg raised the issue about the PTA and how this will affect the school budgeting. James will report back next meeting around where we are at when we return to 'normal'. Donations will also possibly be affected. We were reminded to not rely on the PTA funding, especially now that there is not a formal organisation running. James shared that these are not likely to impact our working capital.

The Ministry is covering all costs that are involved in security to the school. No staff are able to enter the school grounds.

(5.0) STRATEGIC PLANNING

(5.1) 2020 Annual Plan - Goal 1 Progress to Date

- Covered under Principal's Report at 2.2.5

(6.0) ADMINISTRATION/CORRESPONDENCE

(6.1) WSBOT Emails (Inbox): Discussed

(6.2) WSBOT Emails (Outbox): Discussed

Public meeting closed at 7.03pm

NOTE: We will catch up on the 15th April 2020 to see where we are at and where to go next.
The next BOT meeting will be held on 13 May 2020.

These minutes are a true and correct record of the Whenuapai School Board of Trustees public meeting held on Wednesday, 01 April 2020.

Signed: 
Michael Farac - Chairperson
Whenuapai School Board of Trustees

Dated: 25/9/20.