

WHENUAPAI SCHOOL
Board of Trustees Meeting Minutes (Public)
Wednesday 26 February 2020



Present: Michael Farac, Raewyn Matthys-Morris, Molly Fletcher, Greg Berry, Tineke Joustra, James Hutchins, Jane McLean Mike Leonard, Ivan Millan.

Apologies: Nil

In attendance (with speaking rights):

Meeting opened at: 6:05pm

DOI: Nil

Michael welcomed everyone present at the BOT meeting. Welcomed Ivan Millan as a new member and also Sarah Jane as the new secretary.

(1.0): ADMINISTRATION:

(1.4): Confirmation of Minutes:

- Whenuapai School Board of Trustees *Public* Minutes, dated 4th December 2019
Moved: Michael - that the minutes dated 4th December 2019, are accepted as a true and correct record.
Seconded: Greg.
Carried: Unanimously.

(1.5): Action Items, Amendments, Acceptance

(1.6): Election of the new Board Chair

- Mike Leonard opens up nominations. Michael Farac nominates himself and all were in favour.

(2.0): PRINCIPAL'S REPORT:

- Raewyn raises the draft budget and it is decided that James is to be invited to come along with Kerry at Leading Edge to go over the monthly financials.
- Michael would like to increase the budget amount for Cyclical Maintenance. Potentially seeing if there is any more budget to bump up the amount that sits in this area.

(2.1): Decisions/Motions:

- **Motion:**
Moved: Raewyn - that the Board approves the 2020 Draft Budget in principle.
Seconded: Tineke
Carried: .Unanimously

- **Motion:**
Moved: Jane - Board approves overseas travel for Principal and Deputy Principal for Trans-Tasman conference.
Seconded: James
Carried: Unanimously
- **Motion:**
Moved: Raewyn - Board approves overseas travel for Principal to attend the Corwin Professional Learning Conference
Seconded: Tineke
Carried: Unanimously

(2.2): School Docs Update

(2.2.1): Pr1me Maths

- Molly presented Pr1me Maths to the BOT explaining how the system works. Jane asked around individual assessment and Molly was able to confirm that every child is assessed individually and able to learn and grow at their own pace.

(2.2.2): Analysis of Variance Discussed.

(2.2.3): 5YA Classroom Refurbishment timeline Discussed. Verbally presented the timeline % Colin Tucker

- Raewyn

(2.2.4) Playground update Discussed

- Raewyn confirmed that this will be starting on 4th May
- Michael Farac tabled the idea of a working bee but agrees it might be too much of a big job for the community to do.
- Looking at the idea of selling off some of the old playground to someone who might want it - cultural group of Church group
- Michael has received one quote and waiting on another for the job - but raises concerns that the job is bigger than potentially anticipated
- All in agreeance that the holiday period is the best time to look to remove the old playground as there will no children around disqualifying any health and safety concerns.
- All in agreeance that a timeline needs to be created working back from the 4th May so everyone is on the same page.

(2.2.5) Equico Lease Discussed

(2.2.6) 2020 Staffing Discussed

(2.2.7) Strategic Plan

(2.3): MONITORING:

(2.3.1): Health and Safety/Property:

- Report/s uploaded to the Board Google Drive.

(2.3.2): Monthly Finance Reports:

- Report/s uploaded to the Board Google Drive.
- Raewyn informed the Board

(3.0): DECISIONS:

(3.1): 2020 BOT Meeting Dates:

- The Board will continue to hold these meetings on a Wednesday at 6pm
- Michael asked Sarah Jane to send an email to BOT members with the upcoming dates

(4.0): DISCUSSIONS:

- **MOE Zoning**

Michael has received word that there is going to be an overlap in zoning between Hobsonville Primary and Whenuapai School. The Ministry has corresponded with Michael about this. Mike Leonard expressed concern around losing our commitment to community if we absorb some of this extra zoned area.

Michael is happy to get in touch with the Ministry to ask what the short and long term implications might be and if they can gauge an idea of how additional students this could be enrolling into the school.

Once the Ministry comes back with this, the BOT will respond.

- **LSM update**

Michael stated it was a concluded topic. The decision to stop the Intervention will be Gazetted within the month.

- **NZSTA**

Michael let the members of the board know that there is an invitation to nominations to be part of the NZSTA - no one expressed interest in this.

(5.0) STRATEGIC PLANNING: Nil.

(6.0) ADMINISTRATION / CORRESPONDENCE:

(6.1) WSBOT Emails (Inbox): Discussed.

(6.2) WSBOT Emails (Outbox): Discussed.

This public meeting closed at: 8.30pm to move into Public Excluded Business (in-committee).

Note: The next Board meeting will be held on

These minutes are a true and correct record of the Whenuapai School Board of Trustees *Public* meeting held on Wednesday, 26 February 2020:

Signed: _____ Dated: _____
Michael Farac: Chairperson
Whenuapai School Board of Trustees

BOARD ACTION ITEMS:

ACTION ITEM:	DATE TO BE ACTIONED:	PERSON TO ACTION:	STATUS:
Board member to attend PTA final meeting / AGM on 3 December.	3 December	Jane	COMPLETED
Alan to send Board members a link to the free UNITEC Maori course.	Pending	Alan	COMPLETED

2019 KEY DATES FOR BOARD MEMBERS (SCHOOL EVENTS):

DATE:	TIME:	TERM:
Thursday 12 December <i>(Note: change of date - previously scheduled for 6 December)</i>	10.30am-11.30am	Principal's Morning Tea
Friday 13 December	9.15am	Year 0/1 Prize Giving
	11.30am	Year 2/3 Prize Giving
	1.30pm	Sports Prize Giving
Monday 16 December	2.00pm	Year 4/5/6 Prize Giving
	4.00pm	Year 7/8 Prize Giving
Friday 20 December	12.30pm	School finishes. Last day of Term 4.