

BOARD OF TRUSTEES MEETING AGENDA

13 May 2020



TIME	NUMBER	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
	1.0 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of Minutes <ul style="list-style-type: none"> • 1 April 2020 Action Items, Amendments, Acceptance	Chair	Yes
	2.0 2.1 2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.2.5 2.3 2.3.1 2.3.2 2.3.3 2.3.4 2.3.5 2.3.6 2.3.7 2.4 2.4	PRINCIPAL'S REPORT Decisions and monitoring <u>Motion</u> - Board approves to postpone the scheduled Teacher Only Day on May 29 th . School docs – Policy review: Documentation and Self review Team Leaders Home Learning - Update ESOL Report PB4L Report 2020 Annual Plan Goals - Update Learning Support Co-ordinator Report Monitoring Health and Safety/Property 5YA Classroom Refurb Programme - Verbal Update Playground - Verbal Update COVID-19 Alert Level - Update Public Health requirements Property Checklist for Schools-reopening Monthly Finance Report School Roll and Pending Enrolments Sickbay Report	Raewyn Raewyn Raewyn/Molly Raewyn/Molly Molly/Raewyn Raewyn/Molly Raewyn/Molly Raewyn James Chair Raewyn Raewyn Raewyn Raewyn/James	Yes Yes Yes Yes Yes Yes Yes No No Yes Yes Yes Yes Yes Yes
	3.0 3.1	DECISIONS Principal's Appraisal Summative Statement	Chair	No
	4.0 4.1	DISCUSSIONS COVID-19 Alert Level 2	Raewyn	No
	5.0 5.1	STRATEGIC PLANNING Annual Goals	Raewyn	Yes
	6.0 6.1	ADMINISTRATION/CORRESPONDENCE WSBOT Emails - Inbox <ol style="list-style-type: none"> 1. 24 March - RSM Hayes Audit 2. 28 April - MOE Update 	Chair	Yes Yes

		<ul style="list-style-type: none"> 3. 30 April - NZSTA Email 4. 01 May - MOE Update 5. 01 May - Email from Tania Linley-Richardson 6. 01 May - Letter from Isabel Evans Re: Statutory Intervention and resulting outcomes 7. 05 May - MOE Update 8. 07 May - MOE update 		<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
	6.2	<p>WSBOT Emails - Outbox</p> <ul style="list-style-type: none"> 1. 04 May - Email to Tania Linley-Richardson 		<p>Yes</p>

NOTE: Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.