

BOARD OF TRUSTEES MEETING AGENDA

1 April 2020



TIME	NUMBER	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
	1.0 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of minutes <ul style="list-style-type: none"> • 26 February 2020 Action items, Amendments, Acceptance	Chair	Yes
	2.0 2.1 2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.2.5 2.3 2.3.1 2.3.2 2.3.3 2.3.4 2.3.5	PRINCIPAL'S REPORT Decisions <ul style="list-style-type: none"> • A decision has been made to reschedule camp for Year 5-8 to same time in 2021- no charge Discussions School docs - verbal update 2020 Target commentary Team Leaders Mid-term sharing Home Learning 2020 Annual Plan Goal 1 Progress to date Monitoring Health and Safety – Pandemic Plan Update 5YA classroom refurb timeline - verbal update Playground - verbal update Monthly Finance Reports Draft 2019 Annual Accounts	Raewyn Raewyn Molly RMM & Molly RMM & Molly Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn	 No Yes Yes Yes Yes Yes No No Yes Yes
	3.0 3.1	DECISIONS Nil		
	4.0 4.1 4.2	DISCUSSIONS MOE Zoning Proposal - Update Ministry of Education COVID-19	Chair Chair	Yes Yes
	5.0 5.1	STRATEGIC PLANNING Annual Plan Goal 1 – Progress to date (covered under Principal's Report 2.2.5)	Raewyn	Yes
	6.0 6.1	ADMINISTRATION/CORRESPONDENCE WSBOT Emails – Inbox <ol style="list-style-type: none"> 1. 28 Feb - MOE Covid 19 Update 2. 28 Feb – WS Reporting Confirmation 3. 2 Mar – MOE Bulletin 4. 2 Mar – HB School – Enrolment Scheme 5. 4 Mar – Schooldocs Covid 19 Update 6. 16 Mar – MOE Bulletin 7. 17 Mar – RSM Update – Covid 19 	Chair	Yes

	6.2	8. 18 Mar – NZSTA – Membership Matters 9. 20 Mar – Schooldocs Advisory 10. 23 Mar – NZEI – Covid 19 Update 11. 23 Mar – MOE - Covid 19 Update 12. 24 Mar – MOE - Covid 19 Update 13. 24 Mar - NZSTA– Workshops Suspended 14. 24 Mar – RSM – School Audits 15. 25 Mar – MOE – Playground Closure 16. 26 Mar – MOE – Enrolment Scheme 17. 27 Mar – MOE – School Zone Clarification WSBOT Emails – Outbox 1. 24 Mar – MOE - School Zone Clarification		
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NOTE: Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.