

**BOARD OF TRUSTEES MEETING AGENDA**  
**11th SEPTEMBER 2019**



TIME	NUMBER	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
6.00pm 15mins	<b>1.0</b>	<b>ADMINISTRATION</b>	Chair	
	1.1	Present - <ul style="list-style-type: none"> <li>Mr T Morrison with speaking rights</li> <li>Staff Presentations - Karl Ganda and Greg Berry</li> </ul>		
	1.2	Apologies <ul style="list-style-type: none"> <li>Nil</li> </ul>	Chair	Yes
	1.3	Declaration of Interests		
	1.4	Confirmation of Minutes <ul style="list-style-type: none"> <li>7th August 2019</li> </ul>		
	1.5	Action Items, Amendments, Acceptance		
6.15pm 45mins	<b>2.0</b>	<b>PRINCIPAL'S REPORT</b>	Raewyn	Yes
	2.1	Decisions/Motions: <ul style="list-style-type: none"> <li>Board to form an appointments committee to work with Principal to employ a Deputy Principal.</li> <li>Support required to run a second Hillary Outdoors Trip in February 2020.</li> <li>Approval required to accept the change to budget lines. (Kerry Dean will be talking to this as part of her financial presentation).</li> </ul>		
	2.2	STRATEGIC PLANNING		
	2.2.1	Strategic Goal - Update	Raewyn	Yes
	2.3	MONITORING		
	2.3.1	Health and Safety / Property	Raewyn	Yes
	2.3.2	Finance Report and Presentation - Kerry Dean	Kerry	Yes
	2.4	ORAL PRESENTATIONS		
2.4.1	Year 7/8 Report - Karl Ganda	Karl		
2.4.2	ALL Report - Carla Veldman	Carla	Yes	
2.4.3	Sports Development & Hillary Outdoors - Greg Berry	Greg	Yes	
	<b>3.0</b>	<b>DECISIONS - Nil</b>		
7.00pm 45mins	<b>4.0</b>	<b>DISCUSSIONS</b>		
	4.1	Briefing Paper - Inclusive Practice Tool Survey	Raewyn	Yes
	4.2	Briefing Paper - Digital Technologies	Raewyn	Yes
	<b>5.0</b>	<b>STRATEGIC PLANNING - Nil</b>		

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	<p><b>6.0</b> 6.1</p> <p>6.2</p>	<p><b>ADMINISTRATION/CORRESPONDENCE</b></p> <p>WSBOT Emails (Inbox):</p> <ol style="list-style-type: none"> <li>1. 7 Aug 19 - NZSTA Email - Invite to Property 101 Workshops</li> <li>2. 9 Aug 19 - NZSTA Email - Membership Matters Newsletter</li> <li>3. 12 Aug 19 - Deputy Secretary - Learning Support Coordinator Role</li> <li>4. 16 Aug 19 - NZSTA - Knowledge Hub</li> <li>5. 27 Aug 19 - NZSTA- Membership Matters Newsletter</li> <li>6. 27 Aug 19 - NZSTA - Term 3 Regional Newsletter</li> <li>7. 30 Aug 19 - NZSTA - Regional Executive Elections</li> <li>8. 5 Sept 19 - NZSTA - Invitation to Maori Hui hosted by Auckland Regional Executive.</li> <li>9. 9 Sept 19 - Email from Tupara Morrison Re Maori participation on the BOT</li> </ol> <p>WSBOT Emails (Outbox):</p> <ol style="list-style-type: none"> <li>1. 9 Sept 19 - Email response to Tupara Morrison</li> </ol>		<p>Yes</p>
<p><b>NOTE:</b> Prior to meeting closure, all action items must be minuted (by the Board Secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.</p>				