



# PTA Meeting Minutes

Whenuapai School PTA Meeting - Whenuapai School Staffroom

Date: 21<sup>st</sup> August 2018

Start: 7pm Close 8.30pm

**Present:** Paula Pusich (BOT Rep), Hayley Moore (Teacher rep), Claire Miller, Pam Muller (Chairperson PTA)

**Apologies:** Stephanie Brook (Teacher Rep), Kelly Norman, Julia Coyle

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**Introduction all welcomed by Pam Muller**

**\*SAUSAGE SIZZLE AND ICE BLOCK DAY: HELLERS SAUSAGES**

Sausage sizzle total raised \$932.20. Very popular event with gluten free and vegetarian options.

Tickets/coupons used on the day worked well. Pam Muller to send Hellers a Thank you and photos of the event.

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**\*SECOND-HAND UNIFORM SALE**

Date of sale was changed from 15<sup>th</sup> August 2018 to the 14<sup>th</sup> August 2018 8.30am-9.15am due to school closure. Total raised \$213.00.

Claire Miller to clear lost property for next sale. Next sale date to be confirmed.

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**\*KNOWLEDGE-A-THON**

Knowledge-a-thon total raised \$7693.20. Assembly to be held in school hall on 24<sup>th</sup> August 2018 at 2pm.

Top 3 prizes to be given to children for the most sponsorship money received. Spot prizes will also be given. Pam Muller to send a thank you to the givers that have donated spot prizes and a thankyou/gift to Sue Noonan for her sponsor of the top prizes.

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**\*FIRST AID KITS**

PTA fundraiser from 30<sup>th</sup> July-10<sup>th</sup> August 2018. Total raised \$905.50. Sold 49 small kits and 53 Large kits.

First aid kits to be dispatched to eldest child. Large orders to be sent an email for collection.

Sample kits that were on display have been given to the PTA for future use.

The top selling child based on the highest sales receives a lunch, child must be present on the day,

Date to be confirmed.

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**\*DISCO**

Disco to be held on 6<sup>th</sup> September 2018 in the school hall.

Junior disco pyjama theme and Senior disco zombie v ghost theme.

Paula Pusich and Shona Christie are running disco event with sausage sizzle and Ice blocks.

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## **\*WISHLIST/ SPENDING**

No decisions made on purchases as 6 people needed to attend meeting.

PTA require some stationery for PTA usage.

PTA to spend on budget items, like chromebooks, ipads, sand and bark.

Board of Trustees no longer need to approve any spend over \$1000.00.

All approval for PTA spending to be passed by Raewyn (principal) from now on.

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## **\*LUNCH DAY & MUFTI**

Pizza agreed on for next lunch day on 28<sup>th</sup> September 2018. Payment made through Kindo, pay per slice.

Claire Miller to contact Dominoes and Pizza Hut. Final Order to be in by 12pm 27<sup>th</sup> September 2018.

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## **\*CALENDAR ART**

Teachers to organise and have ready by 15<sup>th</sup> October 2018. Hayley Moore to enquire regarding company used last year. Julia Coyle to be advised to liaise with teachers about tiles to go with calendar art.

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## **\*GENERAL ADMIN**

Confidentiality Agreement to be signed by PTA members or sub-committee members.

Information regarding children's personal information must stay on school grounds and not to be shared on social media.

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**Next Meeting to be advised**

Minutes Created by Claire Miller (PTA Secretary)

**Approved by Pam Muller (Chairperson) (BOT Representative)**